

## What is the process for getting in touch with the SEND Team at HTA?

SENDCo – Mrs K Staton

*In the first instance, please get in touch with your child's form tutor or PSO, as they will be your main point of contact.*



Email: [senco@holytrinity.academy](mailto:senco@holytrinity.academy)



Phone: 01952 386100



Postal address: Holy Trinity Academy, Teece Road, Telford, TF2 9SQ



### 1. What *might* the next steps be?

- The student may be observed in lessons
- Previous schools may be contacted
- Any formal diagnoses may be requested
- More information may be requested from home
- The school may complete screening in school



### 2. Dependent on the outcomes of the above...

- Staff will be made aware of the needs identified
- Further assessment *may* be requested through
  - Child Adolescent Mental Health Service (CAMHS),
  - Learning Support Advisory Team (LSAT),
  - the Educational Psychology Service (EPS),
  - the Sensory Inclusion Service (SIS),
  - Health services,
  - Speech and Language Support (SALT),
  - Behaviour Advisory Support Team (BSAT)
- Staff may undergo additional training to support
- Some additional support may be made available in some lessons
- Some additional intervention support may be required in the short or medium term

3. If the interventions and support above have been reviewed and it is felt that the student may benefit from more support, the school may apply for additional funding from the Local Authority.