

SatchelOne/SMHW

For Students:

1. **Open Satchel One:** Go to satchelone.com on your web browser.
2. **Click “Login”:** Find the "Login" button at the top right corner of the page and click on it.
3. **Choose Your Login Method:**
 - Our school uses Microsoft to sign-in, you will need to click on the appropriate logo and log in using your school credentials (email address & password).
 - If you have a Satchel One account directly, select “Student” and enter your Satchel One username and password, then click “Log in.”
4. ****Reset Your Password -** If you forget your password, click on the "Forgot password?" link.
 - Enter your school email or username, and follow the instructions sent to your email to reset the password.
5. **Access the Student Dashboard:** Once logged in, you'll see your dashboard with upcoming assignments, homework, and other tasks assigned by your teachers.

For Parents:

1. **Open Satchel One:** Visit satchelone.com on your web browser.
2. **Click “Login”:** Like the student login, the "Login" button is located at the top right of the page.
3. **Choose “Parent”:** Select “Parent” to continue.
4. **Enter Your Login Credentials:**
 - Use the email address you registered with the school and your password to log in.
 - If this is your first time logging in, we should have provided you with a unique **Parent Code**. Click on "I don't have an account yet," and enter the Parent Code to register and set up your account.
5. **Reset Your Password (If needed):**
 - If you don't remember your password, click on the “Forgot password?” link, enter your email, and follow the instructions sent to your email.
6. **Access the Parent Dashboard:** After logging in, you'll be able to view your child's assignments, upcoming deadlines, and their progress.

If you experience issues with logging in, please contact the school at:

01952 386100
enquiries@holytrinity.academy